

Building Permit Information

If you are planning to make an addition, structural changes or certain maintenance items to your home/business, including additions of any accessory buildings, you may need to have a building permit. This includes any addition which may encroach upon your property line. Building Permits are required to ensure all construction meets National Building Code Standards, and conforms to applicable Village By-Laws. You **must** have a permit **before** proceeding with any work. You may also need to have an electrical or plumbing permit if doing major changes. Check with the Village first before proceeding with any change. Our building inspector will ensure that the Zoning and Building Bylaws may have been complied with in consultation with Village Staff.

A Building Permit is required for but not limited to:

- . The construction of any new buildings;
- . To renovate, repair or add to an existing building;
- . To demolish or remove portion of an existing building;
- . To demolish or remove all of an existing building;
- . To relocate an existing building;
- . To change the use of a building to included another use;
- . To install, change, or remove partitions and load bearing walls;
- . To make new window or door openings in an existing building;
- . To change the size of windows or doors in an existing building;
- . To build a garage or balcony;
- . To build a large deck that is attached to a building;
- . To excavate a basement;
- . To construct a foundation;
- . To install or modify heating, plumbing, and air conditioning systems;
- . To do extensive electrical work;
- . To install or modify fireplaces;
- . To construct or reconstruct a chimney;
- . To install a pool or any device capable of holding 600mm water (24”) or more;
- . To erect a fence;
- . To install siding;
- . To erect signs;

A Building Permit is not required:

- . For existing doors or windows with the same size doors or windows;
- . To construct a utility shed under 10 Square meters (109 square feet);
- . To re-shingle a roof (residential only) when there is no structural work required;
- . To install eves trough (drainage must be contained to your property);
- . To replace or increase insulation;
- . To replace or increase drywall, plaster or wall paper;
- . To damp proof a basement or install drain tile;
- . To paint or redecorate
- . To install kitchen or bathroom cupboards.